BizBook
FIELDHEALTH AFRICA

JOB ADVERT · BB-05 LEGAL COUNSEL

Legal Counsel

Put a young company's legal foundations in order before it takes investment.

POSITIONS	LOCATION	TYPE	REPORTS TO	STARTS
1 lawyer or firm	South West Region; Douala or Yaoundé firms considered	Fixed-scope engagement over 12 months	Managing Director	Before the seed round closes

About BizBook

BizBook is a point of sale, inventory and invoicing app for small merchants in Cameroon and across Africa. It runs entirely on the phone with no internet connection, prints receipts over Bluetooth, records mobile money properly, reads supplier invoices with AI and hides the owner's margins from staff. It was built first for a pharmacy in Mamfe and now serves six kinds of business. It is live on Google Play in ten languages, with 2,810 installs and eleven merchant reviews averaging 4.9 stars.

BizBook is made by FieldHealth Africa, the trading name of Bery Health & Supplies SARL, registered in Buea. We are a small team, and every person we hire will see directly what their work changes.

About the role

BizBook is preparing its first investment round. Before any investor signs, the company needs the software formally assigned to it, investment documents that work under OHADA, and a share register. After the round, it needs standard contracts for its team and agreements with trade associations.

This is a defined piece of work with six deliverables, agreed in advance. We are looking for someone who will tell us plainly what we need and what we do not.

What you will do

Before the round

- Draft the assignment of the BizBook software and brand from the founder to the company.
- Draft investment documents for each of the four investor options: a convertible note, priced shares, a dividend arrangement and a fixed-return loan, all in FCFA.

At closing

- Set up the share register.
- Draft team equity agreements with vesting.

After the round

- Standard contracts for staff, field ambassadors and creators.
- A privacy policy and data protection review for merchant data.
- Licensing agreements with trade unions and the pharmacy association.

WHAT THE WORK LOOKS LIKE

Work arrives in stages, most of it concentrated in the weeks before and after the investment round. Expect regular calls with the Managing Director and occasional meetings with investors' advisers.

What you need

Essential

- Called to the Cameroon Bar
- Company and commercial law practice under OHADA
- Experience drafting shareholder agreements, investment or loan documents, and IP assignments
- Able to work in English and French

Nice to have

- Work with technology companies
- Experience with companies that also have a US entity
- Experience with data protection

What we offer

- A fixed fee for a defined scope, paid in stages against delivery
- Clear instructions and quick decisions
- The prospect of an ongoing relationship as the company grows

Pay is discussed at interview and stated in writing in every offer.

YOUR FIRST 90 DAYS

Before the round: the IP assignment is signed and investment documents are ready for each option. At closing: the share register and team agreements exist. By month three: standard contracts and the privacy review are complete.

How to apply

WHAT TO SEND	WHERE AND WHEN
Your firm profile, examples of similar work, and a fee proposal against the six deliverables listed here.	Email careers@fieldhealthafrica.org with the subject line "BB-05 Legal Counsel". Closing date: Saturday 10 October 2026. We interview as applications arrive, so selection may close earlier. Apply early.

What happens next

1. We review applications as they arrive and invite shortlisted candidates to interview straight away. Everyone hears back, at the latest within two weeks of 10 October.
2. A conversation with the Managing Director.
3. A written engagement letter setting out scope, stages and fees.

We welcome applications from women, from candidates outside the big cities, and from people who have run a shop themselves. We never ask candidates to pay anything at any stage. If anyone does, it is not us.

Run your whole business from one phone. Even offline.

Bery Health & Supplies SARL · RC/BUA/2026/B/0220 · Molyko, Buea, South West Region